

The CRVS Register

A Quarterly Publication of the PSA RSSO-CAR on Civil Registration and Administrative Matters, Issues and Concerns
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RSSO CAR REPEATS as Top Performing PSA Regional Office in the Country



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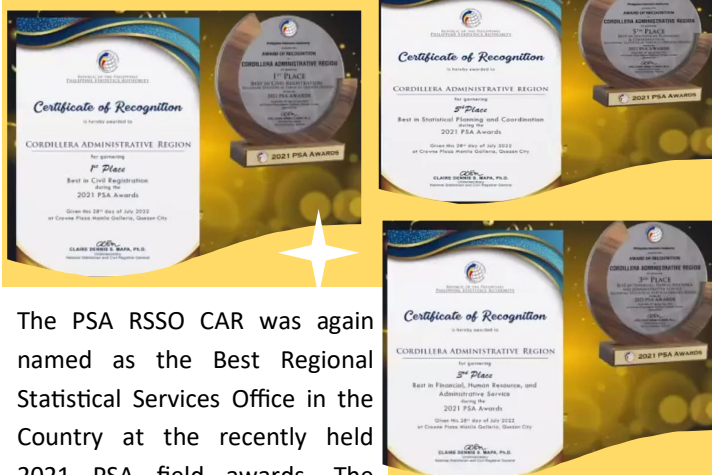
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The PSA RSSO CAR was again named as the Best Regional Statistical Services Office in the Country at the recently held 2021 PSA field awards. The office also received special recognitions: 1st Place - Best in Civil Registration, 3rd Place - Best in Financial, Human Resource and Administrative Services, 4th Place - Best in Information Dissemination, 4th Place - Best in Partnership and Linkages and a Special Award for the office's significant contribution and support to the 2021 Pilot Community - Based Monitoring System. Chief Administrative Officer Adrian A. Cerezo received said awards on July 28, 2022 held at Crowne Plaza Manila Galleria, Quezon City.

The Philippine Statistics Authority Awards is an incentive system aimed to ensure timely delivery of quality outputs in the implementation of PSA's mandated activities. Likewise, it is intended to increase the PSA's visibility among its stakeholders.

The PSA Awards is guided by integrity, accountability, accuracy and reliability. Revisions on the criteria, weights and documentation requirements maybe issued from time to time on the new developments and improvements being implemented in the Office to have more reliable products and services.

Another Special Award for RSSO

More of the article continued here [“PSA RSSO CAR emerged ...](#)



Regional Director Villafe P. Alibuyog during the awarding from the Bureau of Jail Management and Penology

On September 19, 2022, the RSSO CAR is one of the recipients of a Special Award given by the Bureau of Jail Management and Penology during their 31st BJMP Regional Anniversary held at Newtown Plaza Hotel, C.M. Recto Street corner Leonard Wood Road, Baguio City on September 19, 2022 .

The event seeks to acknowledge the contributions of individuals, NGOs, NGAs, LGUs and other civil organizations, including the PSA, as their partners in building a safer nation and changing the lives of Persons Deprived of Liberty (PDL).

The PSA has 17 Regional Offices and 81 Provincial Statistical Offices in the country, including those in the National Capital Region. Due to its unwavering dedication in the enhancement of its products and services, PSA-Cordillera has been consistently among the top performing Regional Statistical Services Office as far as PSA Awards is concerned., recognized as the top region for five consecutive years.

On the other hand, The Provincial Statistical Office of Benguet bagged the 4th Place among all the Provincial Statistical Offices nationwide, Kalinga came in 10th, Mt Province in 11th place and Ifugao in 12th place.



Chief Administrative Officer Adrian A. Cerezo delivering his acceptance speech



Thanksgiving Mass for RSSO CAR Personnel

The PSA Regional Office, now on its ninth year, celebrated its milestone last September 16, 2022 under the banner of this year's theme "Improving Implementation Strategies through Digital Information".

Father Victor Munar celebrated a mass of gratitude to kick off the activity. Love and unity were at the heart of his message. For their relationship to be further strengthened, employees should have a sense of camaraderie. Additionally, the office should be grateful for its successes and accomplishments during the last nine years. A lavish lunch was served to the RSSO CAR employees to conclude the session.



Fr. Victor Munar giving his message



RSSO CAR employees attentively listening to the message

2022 Mid Year Preparatory Workshop



CAO Adrian A. Cerezo discussing the Rationale of the Workshop

The Philippine Statistics Authority Cordillera Civil Registration and Administrative Division organized a two day Mid Year Preparatory Workshop at the PSA Conference Hall on July 12-13, 2022. Chief Administrative Officer Adrian A. Cerezo started the event by outlining the purpose of the workshop. The following items are on the agenda: 1) Accomplishment/Finalization of OPCR and IPCR; 2)



On the go...CRASD personnel during the workshop

Updating of the accomplishment for the 1st semester; 3) Updating of the work program; 4) Updating of the workload analysis; 5) Review of Gender and Development Plan; 6) Update the Risk Registry Action Plan (RRAP) and Opportunity Registry and Action Plan (ORAP); 7) Update the Budget Utilization and Issues and Concerns and 8) Listing of Challenges/Setbacks/Issues.

2022 North Luzon Cluster Mid Year Performance Review

The North-Luzon Cluster, which consists of Region I, Region II and the Cordillera Administrative Region (CAR), had its 2022 Mid-Year Performance Review with the theme "Creating Oneness, Connecting Bridges" held at Pulsar Hotel, Tuguegarao City, Cagayan on July 20-22, 2022.

This is a regular activity of the office to present the accomplishments and important activities of the PSA. Additionally, it seeks to evaluate unmet targets as well as the performance during the first semester.

The three regional offices made the decision to hold a face-to-face and clustered mid year assessment activity this year to promote excellence and improve relationships and cooperation among PSA employees from the three regions.



Region I, Region II and CAR participants...

Since the region is rarely chosen to host such activities due to its remote location, Regional Director Marilyn T. Estrada of Region II expressed her sincere gratitude to host this years' mid year assessment. She continued by saying that this experience is a reward for working hard and overcoming obstacles while producing and providing a variety of services to the general public.

A clever approach at work is something that RD Alibuyog encourages everyone to exhibit. She also emphasized to the participants the value of teamwork to increase productivity and competence.

On the other hand, RD Sheila O. De Guzman of Region I spoke about the value of motivation and how to propel us to succeed. She then reiterated the importance of striking a balance between work and fun in order to have better results.



RD Villafe P. Alibuyog sharing the best practices of CAR

The three Regions also showcased their accomplishments of their different projects and activities through Audio-Visual Presentations (AVPs).

Quarterly Financial and Administrative Assessment

Last September 14-15, 2022, the Civil Registration and Administrative Support Division (CRASD) conducted its quarterly Financial and Administrative Assessment at City Lights Hotel, Baguio City. This was participated by the different units of PSA CAR; Chief Statistical Specialist, Admin and Finance personnel of the provincial offices of the Cordillera.

The objective of this activity is to strengthen the monitoring of financial and administrative activities, procedures and guidelines in the provincial and regional offices.

The topics discussed during the two-day seminar includes Property and Office Supplies Inventory, Trust Fund, Preparation of 2023 National Expenditures Program (NEP), Feedback on the Provincial IPCR and Service Quality Improvement and Innovation. Issues and findings on the financial reports were also presented and discussed.



A Hearty Welcome to the Participants

by RD Villafe P. Alibuyog

Internal Audit's Positive Findings for PSA RSSO CAR

An internal ISO QMS audit of the PSA RSSO CAR was conducted for the 2021 calendar year on September 16, 2022.

ISO audit aims to verify opportunities to improve the QMS, verify compliance to applicable standards and verify compliance to documented processes and procedures.

A presentation of the accomplishments of their respective divisions was presented by CRASD Chief Adrian C. Cerezo and SOCD Chief Aldrin Federico Bahit Jr. Meanwhile, the audit team, which was led by Joseph Cajita from the Central Office and Dandy Bryan from Benguet, conducted interviews with several employees about their roles in the office and conducted a general inspection of the area to ensure that standards were being observed.

Overall, the auditors responded favorably to the QMS implementation of PSA RSSO CAR, wherein no non-compliance nor opportunities for improvement were detected.



CAO Cerezo presenting CRASDs' Accomplishments



Auditors Joseph Cajita and Dandy Bryan during their general inspection to the different areas



RSSO CAR Personnel Practice Yoga for Health

In support of the health and wellness activities, the RSSO CAR personnel participated on the Yoga Fitness every Friday from 4:15pm to 5:15pm for the whole month of August.

Derived from the Sanskrit word "yugi" meaning yoke or union, yoga is an ancient practice that brings together mind and body. It incorporates breathing exercises, meditation and pose designed to encourage relaxation and reduce stress.

Yoga also offers physical and mental health benefits for the employees. If going through an illness, recovering from surgery or living with a chronic condition, yoga can become an integral part of the treatment and potentially hasten healing.



Personnel doing their Yoga "Just Breathe and Let Go"

PSA RSSO - CAR organized its 3rd Quarter Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) Meeting



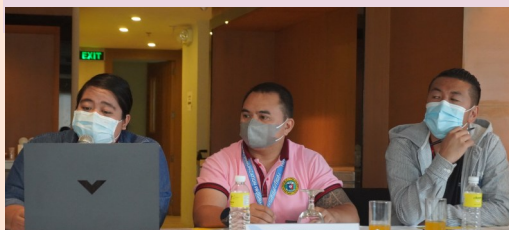
RD Alibuyog leads in reviewing minutes from previous meeting



SWO III Jireh Lyn B. Altiyen from DSWD during her presentation



RO II Gerard A. Tolito explaining the Salient Points of RA 11909



HPO II Mary Rose Chengay giving an updates on COVID 19

The Philippine Statistics Authority spearheaded by Regional Director Villafe P. Alibuyog conducted its quarterly Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) organizational meeting held at Holiday Inn Baguio City Center, Legarda Rd., Baguio City on August 10, 2022.

During the meeting, a number of topics were covered, including the Domestic Administrative Adoption and Alternative Child Care Act. According to Social Welfare Officer III Jireh Lyn B. Altiyen, this act strengthens alternative child care by providing for an administrative process of domestic adoption, reorganizing for the purpose the inter-country adoption board (ICAB) into the national authority for child care (NACC), amending for the purpose Republic Act No. 8043, Republic Act No. 11222, and repealing Republic Act No. 9523, and appropriating funds therefor. The Republic Act 11909, which provides for the Permanent Validity of the Certificate of Live Birth, Death and Marriage issued, signed, certified, or authenticated by the Philippine Statistics Authority was also presented by Registration Officer IV Gerard A. Tolito.

Moreover, Health Officer II Mary Rose Chengay provided an update on COVID-19. Total confirmed cases stood at 121,535 as of August 9, 2022, with 856 or 0.7% active cases. Out of the 856 cases, 812 or 94.86% were under asymptomatic, mild, and for verification, while 44 or 5.14% were categorized as moderate or critical. She recommended increasing campaign for clean air, frequent hand washing, ramping up vaccination strategies, and local government units (LGUs) calibrating and recalibrating strategies and/or response plans and contingency plans. Philsys Birth Registration Assistance Project and Philippine Identification System were also discussed by Ritchie Mae C. Chupisna and Angel F. Marquez, respectively.

Meanwhile, Statistical Specialist II Cristeta E. Ngolob provided information on the upcoming National Convention on Statistics and 2nd National Convention on Civil Registration and Vital Statistics which will be held on October 3-5, 2022 and October 6-7, 2022, respectively. Registration fees was also presented. She then extended an invitation to everyone to join and take part in the aforementioned conventions.

2022 North Luzon Mid-Year.... continued

The various Chief Administrative Officers and Chief Statistical Specialists of the three regions also discussed the plans and targets for the second semester. Intermissions with unfreezing activities were held in between to periodically reenergize the participants.

A sports event with the theme “ Greater, Together, Stronger” was also conducted at Cagayan State University in preparation for the upcoming Luzon Sports Festival. The main objective of this event are for everyone to have fun, compete for victories and form bonds through sports as a result of coming together to pursue a common interest.



Lighting of the Torch by the representatives of the four groups

PSA RSSO CAR CONDUCTS TREE PLANTING ACTIVITY

The Regional Statistical Services Office staff planted one hundred fifty trees on September 30, 2022 at Busol Watershed, Ambiong, Baguio City, in celebration of the 9th anniversary of the Philippine Statistics Authority.

This effort continues to support the DENR's National Greening Program and the office's advocacy for creating awareness about the value of helping to preserve the environment through tree planting, nurturing and other related activities. Additionally, it strives to provide employees with an enjoyable and healthy activity to engage in outside the office.

The event was participated by fourteen personnel (regular and contract of service workers (COSWs) with the assistance of the Baguio Water District Watershed Staff to ensure that necessary precautions are being complied with.



RSSO CAR Personnel: **Go Green.....Plant Trees.....**

Gender and Development Customer Service Lecture for RSSO CAR Personnel and UNISYS Associates



RO IV Gerard A. Tolito giving his Welcome Remarks



Rosalie Ma Rachelle Castañeto sharing her insights on Customer Service



Participants During the Customer Service Lecture

The RSSO CAR CRASD held a forum on Gender and Development in Customer Service on September 30, 2022 at the CRS outlet as part of the ongoing capacity building for the office's Gender and Development Program. The Associates and some RSSO CAR personnel took part on the said activity.

Ms. Rosalie Ma Rachelle Castañeto, GAD Focal Person from the Social Security System office was the invited resource speaker. Main topic of her lecture was on customer service. The prime objective of customer service is to identify queries of customers, interact with customers, answer the queries of customers, resolve service issues, enhance customer experience and foster relationships, improve credibility and create customer loyalty.

Additionally, she stressed the following learning principles in her presentation: 1) listen with an open mind, 2) treat everyone with respect, 3) everyone is a learner, and 4) take responsibility for one's learning. Meanwhile, images illustrating customer service were shown, and the participants discussed and explained their opinion on the pictures.

At the conclusion of her lecture, participants for this activity were able to fully integrate gender and development into customer service, recognize gender issues and necessity for gender analysis, and develop a knowledge of the value of fostering gender equality among customers and employees in the workplace.

"Customers don't distinguish between you and the company you work for. To the customer's way of thinking, you are the company."

SHEP HYKEN-

RSSO CAR CONDUCTS KNOWLEDGE TRANSFER

As part of the ongoing personal and professional development, the staff undertook a cascade series of trainings. Everyone taking part in this activity will be continuously learning; the goal will be to build on prior knowledge and abilities while simultaneously acquiring new information. Topics cascaded were the following:

Information Cascade and Workshop on PRAMIS



SS II Ngolob giving an overview of the PRAMIS



CRASD personnel during the workshop

RSSO CAR CRASD conducted an Information Cascade and Workshop on Planning, Resources, and Accomplishments Management Information System (PRAMIS) on July 14, 2022. Statistical Specialist II Cristeta E. Ngolob and Administrative Officer II Rosemarie B. Cuilan were the resource speakers during the said activity.

The training/workshop aims to have a standardize planning related forms. Functional Objectives and Quality Objectives from the PRAMIS be aligned with the OPCR and IPCR.

The PRAMIS is a website application that accommodate feedback and approval mechanism that may emanate from the management levels, provide inputs for the development of reports as required by oversight agencies. This will also enable the agency to conduct a more convenient and faster way to monitor the key outputs per program and office.

Awards Manual Review Orientation

On August 11, 2022, RSSO CAR conducted a virtual review and orientation of the 2022 PSA Awards Manual to ensure that everyone have a shared understanding of the manual



Participants virtually attended the orientation

and that all reports' attachments are consistent

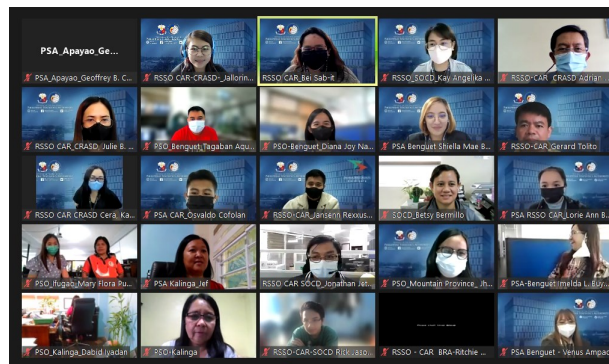
The PSA Awards is guided by integrity, accountability, accuracy and reliability. Revisions on the criteria, weights and documentation requirements maybe issued from time to time on the new developments and improvements being implemented in the Office to have more reliable products and services.

The resource speakers for the aforementioned activity were SS II Kay Angelica M. Castro and ADAS II Emmalyn E. Equinio. All of the Categories and the General guidelines were addressed in detail.

Lecture Discussion on the PSA Manual of Styles and Guidelines on Documents

Administrative Assistant I Maria Larrem Bouvier A. Sab-it presented online the PSA Manual of Styles and Guidelines on Documents on August 19, 2022. The lecture discussion aims to integrate a culture of excellence on the format, contents and appearance of all official communications with the help of the PSA Manual of Styles and Guidelines on documents.

The Manual of Style is a guide that contains a set of rules and instruction in the preparation of all official communications of the agency such as memoranda, circulars, letters of any other official correspondence/ issuances originating from the Office of the National Statistician or any of its various services, divisions, regional, and provincial offices to establish uniformity and a standard corporate identity.



Personnel from the provinces who attended the Lecture Online

Training Cascade on Executive Presence and Public Relations

A training cascade on Executive Presence and Public Relations was conducted by RSSO CAR CRASD on August 12, 2022. COSWs Angel Marquez, Yna Rae L. Nicolas, Richie Mae C. Chupisna and Ada Gracia M. Balanag were the presenters on the said activity.



COSWs A. Marquez, Y. Nicolas, R. Chupisna and A. Balanag during their presentation on Executive Presence and Public Relations



Executive Presence is about your ability to inspire confidence—inspiring confidence in your subordinates that you're the leader they want to follow, inspiring confidence among peers that you're capable and reliable and, most importantly, inspiring confidence among senior leaders that you have the potential for great achievements.

On the other hand, Public Relations refers to managing how others see and feel about a person, brand, or company. Its primary goals are to disseminate important company news or events, maintain a brand image, and put a positive spin on negative events to minimize their fallout. Public Relations may occur in the form of a company press release, news conference, interviews with journalists, social media posting, or other venues.

QMS Server Orientation and Updates

In preparation of the internal audit, RSSO CAR CRASD had an orientation and updates on the server on August 25, 2022 at the CRASD Conference Room. This is to remind the personnel to upload documents as scheduled and update status of last update in the document list. The uploader is the main document controller who is responsible in uploading and updating the documents to the server.



CRASD Personnel attentively listening

Information Cascade on Seminar Service Quality Improvement and Innovation

An information cascade on Seminar Service Quality Improvement and Innovation was organized by the Civil Registration and Administrative Support Division on September 5, 2022.



ISA Angel Marquez during her presentation

The goals of this activity are to spread awareness of the value of service quality and how to increase it, to identify and avoid service quality gaps, to understand the major factors that influence citizen satisfaction, to become familiar with co-creation and how to use it, and to spread knowledge of various innovation tools and techniques.

Lecture Series on Quality Management

A lecture series on the Quality Management System was given to the UNISYS associates and COSWs on August 3, 4, 10, 11, 17 & 18, 2022 at the CRS Outlet as part of the preparation for the upcoming QMS internal audit. Objectives of this training is to introduce the concepts of QMS to encourage UNISYS to enjoin compliance with the requirements of ISO 9001:2015 Quality Management System and participants to be able to understand, cascade and apply 5S Good Housekeeping and ISO 9001: 2015 Quality Management System.

The speakers went over the various clauses and how important they are in maintaining a high level of organizations with regard to clients and stakeholders. Additionally, it provided information on audit planning and expectations to the participants.



Participants during the lecture series on QMS

Emergency Exit Plan Debriefing

Chief Administrative Officer Adrian A. Cerezo spearheaded a debriefing of the Emergency Exit Plan on September 5, 2022 at the CRASD Conference Room in relation to the magnitude 7.3 earthquake in Lagangilang, Abra last July 27, 2022.



CAO Cerezo reminded everyone to keep calm and be situationally aware during earthquake.

The purpose is to establish the offices' preparedness and response strategies related to natural emergencies and disasters. It outlines authority, responsibilities and organizational relationships, and shows how all actions will be coordinated among the employees.

CAO Cerezo emphasized that during these kind of events, assessments of the surroundings is needed for the evacuation. He also discussed the concern on the rally point, wherein staffs should gather in a safer and closer location. He shared that rally point should be made not just within the work but also with respective families.

Lecture on Critical Thinking

To promote a healthier behavior of the personnel, RSSO CAR invited Dr. Paulina D. Sawadan to discuss on Critical Thinking held on September 12, 2022 at the PSA Conference Hall.

Critical thinking is essentially about thinking smarter. In a world where we are overloaded with information, much of it conflicting, it can be difficult to work out what's true, important, and relevant. However, by thinking critically you can gain a better understanding of the information you're presented with.

This lecture's primary objective was to encourage the employees to explore new solutions for common problems. As a result, employees are forced to look for new ideas that can help to efficiently address problems. According to Dr Sawadan, critical thinking at work also promotes teamwork. Employees should work together to find not only the right solutions, but also the right resources. By working together, coworkers find more avenues to explore that they would on their own.

CRASD Staff Joins in the 3rd Quarter Nationwide Earthquake Drill

RSSO CAR along with the Regional Line Agencies in the Cordillera Region, took part in the online 3rd Quarter Nationwide Simultaneous Earthquake Drill on September 8, 2022.

The National Disaster Risk Reduction and Management Council (NDRRMC), through the Office of Civil Defense, administered the NSED. The national campaign is focused on increasing the participation of the general public in promoting both individual and family earthquake preparedness towards community resilience, with the integration of public health measures and standards in the conduct of NSED amidst the new normal.



CRASD and SOCD personnel participated on the Nationwide Simultaneous Earthquake Drill



Dr. Sawadan discussing Critical Thinking



RSSO CAR personnel having their Workshop

PSA CAR Continues to Educate CR Implementers

The PSA RSSO CRASD continues to strengthen the implementation of civil registration laws, policies, programs and activities thru the collaboration and linkage with the LGUs in carrying out tasks intended to support the office's mandate and seeks to promote deeper linkages and ties with stakeholders.

The Philippine Statistics Authority Regional Statistical Services Office—Cordillera Administrative Region extends services as learning providers during the training seminar held at the Municipal Hall Compound, Tublay, Benguet on July 29, 2022 and August 17-18, 2022.

This is a series of training sessions provided by the Municipal Civil Registrar of Tublay, Benguet, for the Barangay Civil Registration Agents (BCRA's) of the said municipality who completed their Training Workshop on Civil Registration. The purpose of this activity is to give them the necessary tools and information about civil registration. It is also beneficial for them, since their role in the community is to help and assist in the implementation of civil registration activities in their respective barangays citing Republic Act 7160 section 429.

Topics discussed were the following: 1) Background on Domestic and Inter-Country Adoption; 2) Errors that cannot be corrected administratively; 3) Legitimation; 4) Supplemental Report; 5) Republic Act 9048; and 6) Republic Act 10172.

There were numerous inquiries by the participants which were responded by the speakers.



ADAS III Emmalyn E. Equinio explaining the Effect of Legal Instruments to the BCRA's



RO IV Gerard A. Tolito discussing the Registration of Children with No Known Parents to the participants

CRASD Staff Does Information Education Campaign at Itogon

On September 8, 2022, an information education campaign (IEC) was carried out at Poblacion Central School, Poblacion Itogon, Benguet during the Parent's Summit Meeting. The purpose of this activity is to keep the public informed about the importance of civil registration.

The PSA offers its services as resource for learning about the importance of civil registration. Registration Officer IV Gerard A. Tolito presented Civil Registration Services. This includes the following: 1) copy issuances of civil registry documents/certifications/authentications and its requirements; and 2) Registration of Authority to Solemnize Marriages.

In Addition, RO IV Tolito explained the procedures and the supporting documents needed on problems they might encounter with their civil registry documents in the future.

The lecture concluded with a question and answer with the parents and teachers regarding their issues with civil registration records which were responded by Chief Administrative Officer Adrian A. Cerezo and Registration Officer IV Gerard A. Tolito.



Parents and Teachers paying attention to RO IV Tolito's Lecture



School Principal Emelda G. Amancio awarding the Certificate of Appreciation

Z Radio Guesting with Kapitan Peter Wasing

Registration Officer IV Gerard A. Tolito and Registration Officer II Guillermo B. Bermillo Jr. alternated as guests at Z-Radio 98.7 DWUB FM every Tuesday at 11:00 a.m. to 12:00 noon. The program's goal is to update listeners and viewers about PSA's services and to help or guide them with their problems concerning their civil registry documents.



The program was dubbed as “Usapang PSA sa Usapang Legal with Kapitan Peter Omawing Wasing”. It is also simulcast live by the Regional News Group—RNG Luzon. It is the leading online platform in North and Central Luzon which provides above industry multi-media production services to all. It can also be viewed in Peter Wasing's Facebook Live.

During the program, the guests mostly talked about civil registration matters. And most of the questions raised were on the correction of entries or wrong spelling and on late registration.



Ocular Inspection to Church Conducted by PSA RSSO CAR

The PSA RSSO CAR in collaboration with the Provincial Statistical Office of Benguet visited various churches for inspection during the 3rd quarter of 2022.



The field verification is a process conducted to validate the requirements provided by the Solemnizing Officer applicants prior to the issuing of the Certificate of Registration of Authority to Solemnize Marriage (CRASM). Verification criteria include certifications from the barangay/city/municipality, religious sect and local church address.

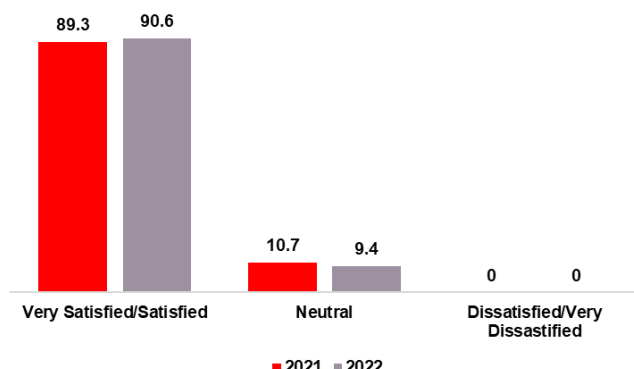


Admin Aide VI Joseph Acosta with RO II Tagaban Aquino of Benguet interviewing Priests of the Baguio Diocese



3rd Quarter 2022 Census Serbilis Center—Baguio City Satisfaction Rating at 90.6%

**Figure 1. CRS Client's Satisfaction Levels, CAR:
September 2021 and 2022**



The result of the Customer satisfaction at the Civil Registry System Outlet was measured at 90.6% in the third quarter of 2022. Figure 1 shows that out of the 106 respondents, 96 were very satisfied or satisfied, 10 were neither satisfied nor unsatisfied, and no one expressed dissatisfaction with the services being provided at the office.

The increase in the level of satisfaction of clients by 1.3% from the same period in 2021 was due to the quality of service provided by the employees, the displayed instructional materials and the service area and facilities for being clean, safe, comfortable and having enough chairs.

SOLEMNIZING OFFICERS INFORMATION SYSTEM (SOIS) UPDATE

The Solemnizing Officers Information System (SOIS) is a primary software tool used by the office of the Civil Registrar General (OCRG) to maintain the repository of solemnizing officers in the Philippines. The CRASM filed by the Solemnizing Officers were processed using this web-based system that manages the records or information of priests, pastors, imams, rabbis and other persons whose authorities to solemnize marriage are registered. The system is used by the PSA's central and field offices to evaluate, validate and approve new applications and renewal for Certificate or Registration of Authority to Solemnize Marriage (CRASM).

Solemnizing Officers (SO) are officers vested with the authority to solemnize marriage or officiate the marriage of a man and a woman in accordance with the law or the rites, practices, and ceremonies as prescribed or granted by their religion/religious sect or tribe or ethnic group.

There were 13.5% more female clients in the outlet in September 2022 than there were in September 2021. As shown in Table 1, seven out of ten randomly chosen clients are female, while almost three out of ten respondents are men. This implies that female clients make up the majority of those transacting at the Civil Registry System (CRS) Outlet in Baguio City.

**Table 1. Clients' Demographic Profile, CAR:
September 2021 and 2022**

Demographic Profile	2021	2022
Sex		
Female	57.3	70.8
Male	42.7	29.2
Educational Attainment		
Elementary	3.3	1.9
High School	40.0	23.6
College or more	56.7	74.5
Employment Status		
Employed	46.7	54.7
Unemployed	53.3	45.3
Not Stated/Blank	0.0	0.0
Place of Residence		
Metro Manila	0.7	0.0
Outside Metro Manila	99.3	100.0

Clients who graduated from college or higher comprises the highest number in both survey periods. The percentage of this group of clients increased by 17.8% in September 2022 compared from September 2021. Meanwhile, group of clients that graduated from high school and those that graduated from elementary decreased by 16.4% and 1.4%, respectively.

As to the employment status, the number of employed had an increase of 8% in September 2022 compared to the same period last year.

**Table 2. Total Number of Registered SOs by
Month: 2022 , 3rd Quarter**

July		August		September		Total
Male	Female	Male	Female	Male	Female	
12	3	13	0	9	0	37

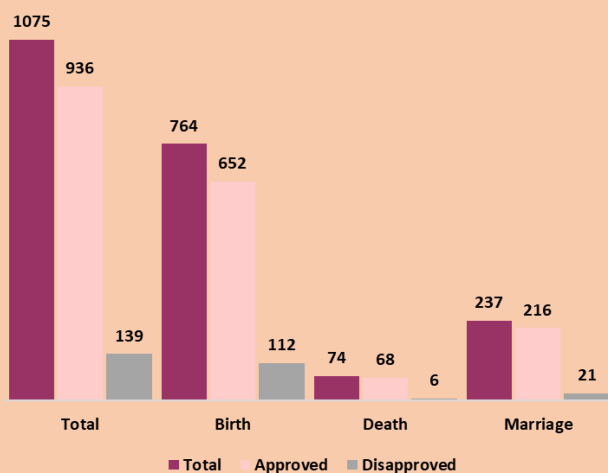
For the 3rd quarter of 2022, the office received a total of 37 CRASM applications, with male applicants making up 91.9 percent of them while female applicants make up 8.1 percent.

The month of August has the most applicants with 13, followed by July and September with 12 and 9 applicants respectively.

3rd Quarter CRS Outlets Electronic Endorsements in CAR

Electronic Endorsement is a decentralized, and on-line process of forwarding birth, death and marriage certificates that are not found in the Civil Registry System (CRS) database and Archives. These endorsed documents are scanned and sent to the Philippine Statistics Authority's Civil Registry Management Division (CRMD) at the Central Office for approval.

Figure 5: Total Endorsed Documents by Type and Decision: CAR
3rd Quarter 2022



Once approved it can be printed out in any CRS outlet after seven days. These documents could be an advance copy or a request for clearer copy of the document owner if he/she wishes to, or if minor by any of the parents.

In the 3rd quarter of 2022, there were 1,075 endorsed documents received at the office. Table 5 shows that the highest endorsed documents is on birth with a total of 764 documents, followed by marriage at 237 documents and death with 74 which has the lowest number of endorsed documents. Almost 9 in every 10 endorsed documents were approved, while 12.93 percent was disapproved.

QUALITY POLICY

We, the Philippine Statistics Authority, commit to deliver relevant and reliable statistics, efficient civil registration services and inclusive identification system to our clients and stakeholders.

We adhere to the United Nations Fundamental Principles of Official Statistics in the production of quality general-purpose statistics.

We commit to deliver efficient civil registration services and inclusive identification system in accordance with the laws, rules and regulations, and other statutory requirements.

We endeavor to live by the established core values and corporate personality of the PSA and adopt the appropriate technology in the development of our products and delivery of services to ensure customer satisfaction.

We commit to continually improve the effectiveness of our Quality Management System towards equitable development for improved quality of life for all.

VISION

Solid, responsive, and world-class authority on quality statistics, efficient civil registration, and inclusive identification system.

MISSION

Deliver relevant and reliable statistics, efficient civil registration services and inclusive identification system for equitable development towards improved quality of life for all.

The CRVS Register is prepared by the PSA- RSSO CAR Civil Registration and Administrative Support Division (CRASD)

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