

A Quarterly Publication of the PSA RSSO-CAR on Civil Registration and Administrative Matters, Issues and Concerns January - March Volume 4, No. 19

# Philsys Birth Registration Assistance Project Year End Assessment and Refresher Course on the Manual of Instructions

The PSA RSSO CAR Civil Registration and Administrative Support Division held a refresher course on the Manual of Instructions and the Year End Assessment for the PhilSys Birth Registration Assistance Project at the PSA CAR Conference Hall on January 24-26, 2023. The activity provided a way for the PBRAP focal person and the COSW involved to assess their recent successes and determine whether the proposed target was achieved. Additionally, it provides a chance for the Chief Statistical Specialist and other PSA personnel to review the Manual of Instructions.

The resource speakers for the Manual of Instructions were Registration Officer IV Gerard A. Tolito, who spoke on the Concepts and Procedures in Filling Out the Certificate of Live Birth, Guidelines in the Registration of Certificate of Live Birth of Persons with No Known Parents, Guidelines in Piecemeal Endorsement/Advance Copy of Civil Registry Documents and Registration Officer II Guillermo B. Bermillo, presented the Concepts and Procedures in Filling Out of the



RD Alibuyog giving her Welcome Remarks



Participants during the PBRAP Assessment

Certificate of marriage and the Requirements for Application for Marriage License. Meanwhile, Registration Officer I Tagaban C. Aquino discussed the Concepts and Procedures for Filling Out the Certificate of Death.

The birth registration agents of the provinces and the regional focal person presented the feedback and updates regarding the project. Discussed the possible low registration and provided suggestions.

### **Updates on the Philippine Identification System in CAR**

The Philippine Statistics Authority (PSA) - Regional Statistics Services Office of the Cordillera Administrative Region and its six Provincial Statistics Offices started its School Registration Campaign, this is a strategy that addresses the low registration turnout during school registration due to lack of awareness of students and parents on the required supporting documents for PhilSys registration and its benefits for children.

The strategy also aims to increase the number that supports the conduct of PhilSys Institutional registration and effectively cascades pertinent information to teachers, parents, and students through the conduct of school/class briefings/orientations and provisions of information, education, and communication materials.

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#### Updates on the Philippine Identification......continues

For the 1st quarter of 2023, the target for the Step 2 registrations for the Cordillera Administrative Region is 344,250. Compared to the target, the total registered for the PhilSys ID is 44,949 or 13.06 percent, and 1,129 or 2.51 percent were assisted which means that the collection of demographic data and appointment setting for the next registration step was done house-to-house.

Meanwhile, those who registered online and registered directly at the designated registration centers had a total of 33,279 or 97.5 percent.

Among the Provinces, Benguet has the highest number of registrants with 15,688, it was followed by Apayao with 8,537, Kalinga with 6,950 and Mt Province with 4,670, and Ifugao with 4,659 registrants. Kalinga has the least registrants with 4,445.

As to the printed ePhilID, there were a total of 335,727 ePhilIDs issued. There are two modes of distribution, which is the Mode 1 and Mode 2. Almost 7 percent were distributed thru mode 1, wherein a designated claiming area in a barangay or area for registered persons can claim their ePhilID. While a total of 313,439 or 93 percent

were issued thru mode 2. These were the ePhilIDs during mode 1 which were unclaimed that were delivered to their provided addresses during the Step 2 registration.

The total number of PhilIDs Received by Post Offices in CAR totaled 415,027. Eighty-one percent were delivered, while 18 percent is still ongoing. Meanwhile, 510 PhilIDS were returned to the sender and were endorsed to the PSA Regional Offices.

Table 3 Phill Delivery Undate CAP

### Table 1. Step 2 Registration Report, CAR: 1st Quarter 2023

	OVERALL TOTAL						
Region/ Provinces		Assisted			Total	Percentage	
	Target	Step 1	Online	Walk-in	Registered	to Target	
CAR	344,250	1,129	53	43,767	44,949	13.06%	
ABRA	44,550	33	0	4,412	4,445	9.98%	
APAYAO	28,350	93	0	8,444	8,537	30.11%	
BENGUET	145,800	373	35	15,280	15,688	10.76%	
IFUGAO	44,550	1	0	4,658	4,659	10.46%	
KALINGA	44,550	108	17	6,825	6,950	15.60%	
MOUNTAIN PROVINCE	36,450	521	1	4,148	4,670	12.81%	

### Table 2. Printed ePhillD Report, CAR: 1st Quarter 2023

	OVERALL TOTAL						
Region/ Provinces	Target	Mode 1	Mode 2	Total Issued Printed ePhillDs	Percentage to Target		
CAR	243,000	22,288	313,439	335,727	138.16%		
ABRA	27,000	3,112	53,290	56,402	208.90%		
APAYAO	13,500	57	19,924	19,981	148.01%		
BENGUET	144,000	17,852	146,772	164,624	114.32%		
IFUGAO	18,000	749	33,428	34,177	189.87%		
KALINGA	27,000	379	41,000	41,379	153.26%		
MOUNTAIN PROVINCE	13,500	139	19,025	19,164	141.96%		

As of May 1, 2021—March 31, 2023							
Region	Provinces	Total Number Received by Post Offices	Total Number Delivered by Post Offices	On-Going Deliveries by Post Offices	Percentage Delivered by Post Offices	Return to Sender (RTS) Endorsed to PSA Regional Offices	
	Abra	71,466	68,797	2,635	96%	34	
	Apayao	19,173	17,579	1,593	92%	1	
	Benguet	176,728	129,726	46,632	74%	370	
Cordillera	Kalinga	59,374	51,076	8,298	86%	-	
Administrative Region (CAR)	Ifugao	51,659	35,118	16,532	68%	9	
negion (e. i.i.)	Mt. Province	36,627	34,022	2,509	93%	96	
	CAR Totals	415,027	336,318	78,199	81%	510	
	Grand Totals for CAR (including RTS)		336,828				

#### Updates on the Implementation of the PhilSys Birth Registration Project (PBRAP)

As the PhilSys Birth Registration Assistance Project (PBRAP) is continuously implemented around the country, more and more Filipinos have benefited especially those persons in marginalized communities, Indigenous People, Muslim Filipinos, poorest sector of the country, and persons currently living outside their place of birth. This is a significant milestone that the Philippine Statistics Authority prioritize to ensure that all births of Filipinos are registered in the Local Civil Registry Offices (LCROs) and that they will be enrolled in the Philippine Identification System (PhilSys). The primary objective of this project is to enhance the Civil Registration and Vital Statistics Decade, which provides for the universal civil registration of births, deaths, and other vital events, and by 2024 at least 99.5% of all Filipinos will have their birth registered and shall be provided with the necessary legal documentation through the issuance of a certificates

The project also seeks to improve the documentation required for Step 2 registration of Republic Act No. 11055, otherwise known as the Philippine Identification System (PhilSys) Act, by increasing the use of the birth certificate as the basic document to be presented by citizens seeking to register with PhilSys. Birth registration serves as a foundation for social protection and social inclusion because it not only ensures a person's legal identity but also paves the way for a number of social benefits like government assistance, education, employment, and, property inheritance.

The PBRAP relaxes the conditions for late registration of births, offers free issuance of the certification of negative registration, waives late registration penalties, and the Certificate of Live Birth in Security Paper is issued for free.

The target number of registrations for the Cordillera Administrative Region is (2,539) for the year 2023. As of March 31, 2023, there are 2,024 birth records received for verification of whether they have birth certificates in the Civil Registry System database. Out of the total number of verified records, 1,251 have no birth records, which means that they can undergo the process of delayed registration at the concerned LCRO.

Table 4. PhilSys Birth Registration Assistance Project, Accomplishment Report: CAR:
As of March 31, 2023

Province	Target for 2023 (a)	Number of Record for Verification (b)	No. of Verified Record		Remarks
			With Record	With Negative Result	
Abra	-2	18	1	17	
Арауао	-8	636	107	529	
Benguet	1,503	777	383	290	
Ifugao	-250	112	17	95	
Kalinga	-3,515	342	76	258	
Mountain					
Province	-267	139	28	62	(-) this means that the
					region has already accomplished its target and will accommodate
TOTAL	-2,539	2,024	612		more registrants.

#### 1st Quarter Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) held

The 1st quarter Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) meeting was held at Fortune Hong Kong Seafood Restaurant, Otek St., Baguio City on February 15, 2023. Discussed during the meeting were the following: 1) Updates on the Philippine Identification System, 2) COVID-19 Situation in CAR 3) Updates on the PhilSys Birth Registration Assistance Project, and 5) Other Matters.

Due to the low registration, Regional Director Villafe P. Alibuyog sought assistance from the Department of Education - CAR in the Dissemination of the Philippine Identification System (PhilSys) School Registration Campaign. This is a strategy to increase the number of schools that support the conduct of PhilSys Institutional Registration and effectively cascade pertinent information to teachers, parents, and students through the conduct of school/class briefings/orientations and the provision of information, education, and communication materials.

Meanwhile, Registration Officer II Guillermo B. Bermillo Jr. gave an update on Memorandum Circular 209-15A. This is an amendment to Memorandum Circular No. 2019-15 dated 11 June 2019 regarding the Guidelines on the Issuance of the Civil Registry Documents (CRDs)/ Certifications including Authentication. He gave emphasis on the specific guidelines and basic requirements for the issuance of CRDs to be presented by the client or any authorized representative.

As part of the celebration of Civil Registration Month, a quiz competition on CRVS was also held for the attendees. The aforementioned Quiz Bee is basically a game on (Kahoot) to check participants' general knowledge of terms and trivia relating to civil



RD Alibuyog giving her warm welcome to the participants



PSA Personnel and Representatives from IACCRVS member Agencies

registration. After that, he exhorted everyone to engage and have fun. First Prize went to Stat II Sigred Bumangil from the DILG-CAR, Second Prize went to Project Evaluation Officer I Themogen T. Bosleng from POPCOM-CAR, and Third Prize went to Stat I Melandro Payeng from the DepEd-CAR.

Other matters discussed were the following: 1) PEO I Themogen T. Bosleng announced the 54<sup>th</sup> POPCOM Anniversary on February 19, 2023, but the agency will be celebrating on February 17, 2023. 2) The concern from the previous meeting regarding the use of the 20% Comprehensive Development Plan (CDP) to include the civil registration activities of LCROs was addressed by Stat II Sigfred Bumangil. He claimed that the said activities were not covered by the 20% CDP and should instead be funded by LGUs, and 3) CAO Cerezo also informed the attendees that the PSA Regional Office asked Head of Consular Office Edgar C. Canta to join the PSA during their regular radio program on Tuesday, February 21, 2023, to share information on passport application procedures. Civil registration matters will also be discussed during the said radio program.



#### **Solemnizing Officers Information System (SOIS)**

The Office of the Civil Registrar General (OCRG) uses the Solemnizing Officers Information System (SOIS) as its major piece of software to maintain the repository of solemnizing officers in the Philippines. This web-based system that manages the records or information of priests, pastors, imams, rabbis, and other individuals whose authority to solemnize marriage is registered was used to process the CRASM submitted by the Solemnizing Officers.

Solemnizing Officers (SO) are officers vested with the authority to solemnize a marriage or officiate the marriage of a man and a woman in accordance with the law or the rites, practices, and ceremonies as prescribed or granted by their religion/religious sect or tribe or ethnic group. Aside from the issued Certificate of Authority to Solemnize Marriage (CRASM), Solemnizing Officers may check the validity of their license and also keep track of the status of their authority to solemnize a marriage.

The office received 147 CRASM applications in total for the first quarter of 2023, with male applicants making up 83.7 percent of them and female applicants accounting for 16.3 percent. The month of January has the most applicants with 62, followed by the months of March and February with 48 and 37 applicants, respectively.

In terms of age, those between the ages of 51 and 55 had the most applicants with 30, followed by those between the ages of 56 and 60 with 27. Age brackets 26 to 30 and 76 to 80 had the fewest applicants, respectively.

By type of application, 76 solemnizing officers, or nearly 51 percent applied for the renewal of their CRASM ,while 71, or 48 percent of applicants, submitted new applications. In normal circumstances, CRASM renewal on time allows the solemnizing officer to have the authority to solemnize marriage for a period of 3

Figure 1. Number of Registered SOs by Month, CAR:
1st Quarter 2023

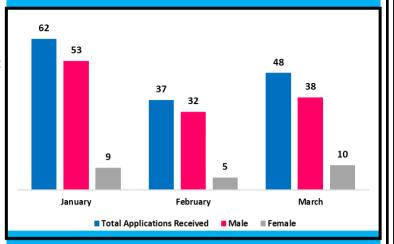


Figure 2. Number of Registered SOs by Month, CAR: 1st Quarter 2023

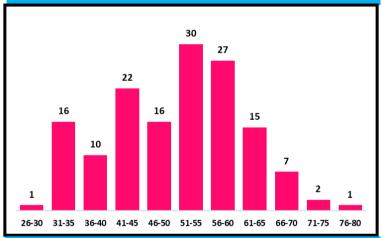
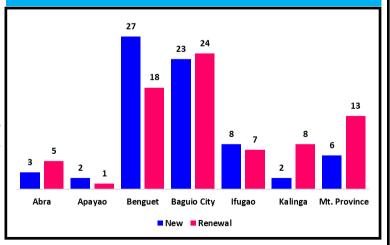


Figure 3. Number of Registered SOs by
Type of Application, CAR:
1st Quarter 2023



years; however, resident aliens who wish to register their CRASM license may have a validity period that is less than three years. The aforementioned validity is determined by how long they are permitted to stay in the Philippines as per their Alien Certificate of Registration (ACR) or ACR I-Card. CRASM licenses whose expiry date is on the last day of December of the expiring year are accepted for renewal starting on the first day of October of that expiring year.

#### 33rd Civil Registration Month Celebrated

The Philippine Statistics Authority Cordillera Administrative Region celebrated its 33rd Civil Registration Month with the theme "PSA @10 Providing Efficient and Effective Civil Registration and Vital Statistics through Digital Transformation".

In addition to mobile registrations and lectures to the various barangays, this year's month-long celebration included updates on the most recent memoranda circulars issued by the office.

A motorcade was also held around Baguio City's main thoroughfares to raise awareness of civil registration in addition to the customary streamer hanging.



The LCRO staff, and UNISYS associates, participated in the quiz bee. The purpose of this activity is to determine each participant's level of familiarity with the task at hand. Students from various schools as well participated in the poster- making, and essay - writing competitions administered by the office.

Finally, on February 27, 2023, the CRS outlet gave civil registry documents to 40 regular clients and those from the courtesy lane.

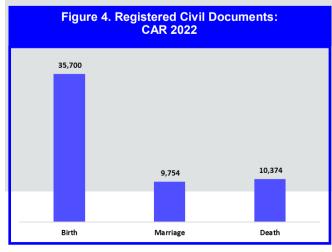
PSA upholds its commitment by attaining the objectives of Civil Registration and Vital Statistics, and bringing these programs and data closer to the public.

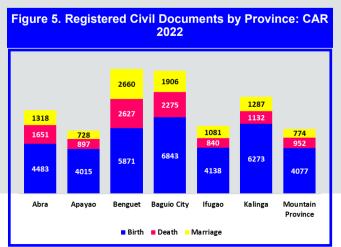
#### Vital Statistics on Civil Registration in CAR: 2022

The Preliminary Vital Statistics in the Cordillera Administrative Region summed up to 55,828 for the year 2022 based on the consolidated reports submitted by the Provincial Offices. Figure 4 showed the overall total of each Civil Registry documents wherein the Birth Documents have the highest number of registered documents with 35,700, it was followed by Death and Marriage with 10,374 and 9,754, respectively.

The breakdown of the registered documents by province is also shown in Figure 5. With 4 out of every 5 documents, Benguet has the most registered documents. It was followed by Mountain Province with 5,803, Baguio City with 11,024, Kalinga with 8,692, Abra with 7,452, Ifugao with 6,059, and Kalinga with 8,692. The least registered civil registration records, however, was noted in the province of Apayao with 5,640.

In addition, Figure 5 shows the breakdown of the registered documents across provinces. Benguet has the highest number of documents registered with 4 out of every 5 documents. It was followed by Baguio City with 11,024, Kalinga with 8,692, Abra with 7,452, Ifugao with 6,059, and Mountain Province with 5,803. Meanwhile, the least registered civil registry documents were recorded in the province of Apayao with 5,640.





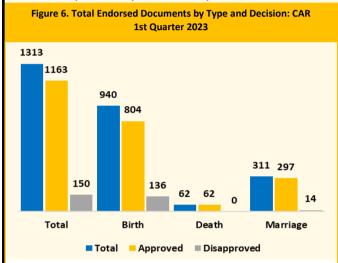
#### 1st Quarter 2023 CRS Outlet Electronic Endorsements in CAR

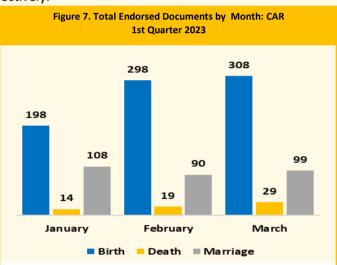
Electronic Endorsement is a decentralized, and online process of forwarding birth, death, and marriage certificates that are not found in the Civil Registry System (CRS) database and Archives. These endorsed documents are scanned and sent to the Philippine Statistics Authority's Civil Registry Management Division (CRMD) at the Central Office for approval.

After seven days, any CRS outlet can print out an approved document. These documents may include a request for a clearer copy or an advance copy from the document owner, if they so choose, or, in the case of a minor, from one or both of the parents.

The office received 1,313 endorsed documents in the 1st quarter of 2023. Figure 6 shows that the highest number of endorsed documents is on birth with a total of 940 documents, followed by marriage with 311 documents and death with 136 which has the lowest number of endorsed documents. A total of approved endorsed documents was 1,163 or 88.6 percent, while 11.4 percent were disapproved.

The month of March has the highest number of endorsed documents with 436 as shown in Figure 7. It was followed by February and January with 407 and 320, respectively.





#### "Usapang PSA sa Usapang Legal with Kapitan Peter Wasing"

Every Tuesday from 11:00 am to 12:00 noon, "Usapang PSA sa Usapang Legal with Kapitan Peter Omawing Wasing" is conducted. It is simulcast live by the Regional News Group—RNG Luzon and the leading online

platform in North and Central Luzon which provides above-industry multimedia production services to all. It can also be viewed in Peter Wasing's Facebook Live.

Registration Officer IV Gerard A. Tolito and Registration Officer II Guillermo B. Bermillo Jr. alternated as guests at Z-Radio 98.7 DWUB FM. The purpose of the program is to educate viewers and listeners about PSA's services and help or direct them with problems involving their civil registry documents.

The guests talked about the Domestic Administrative Adoption and Alternate Child Care Act of 2022, and the procedures in the filling of applications for the issuance of the Certificate and Registration of Authority to Solemnize Marriage (CRASM). A representative from the Department of Foreign Affairs was also invited to speak on the requirements for passports. The majority of the inquiries concerned were on late registration, and correction of entries or incorrect spelling. Other concerns of the listeners and viewers were answered accordingly.

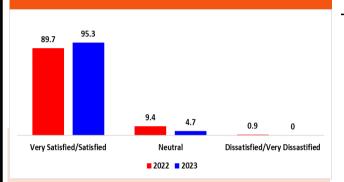


## 1st Quarter 2023 Census Serbilis Center—Baguio City Satisfaction Rating at 95.3%

The Customer Satisfaction Survey (CSS) is a quarterly basis undertaking for the Civil Registry System (CRS) Outlet in Baguio City's clients in an effort to better understand their needs and enhance frontline service delivery. It is conducted every second week of the last month of every quarter. This will allow the office to determine the respondents' overall satisfaction in terms of the following areas: service, employees, procedures, and location. The Customer Satisfaction Survey is specifically designed to gather customer feedback and suggestions for future enhancement as well as identify the present best practices of the office that pleased clients.

Figure 8 shows the result of the Customer Satisfaction Survey which had an increase of 5.6% compared to the same period of last year. A total of 101 respondents were very satisfied or satisfied, 5 were neither satisfied nor dissatisfied while no one was dissatisfied.

Figure 8. CRS Client's Satisfaction Levels, CAR:
March 2022 and 2023



The internet is the most common way to obtain civil registry documents, with 56.6% of respondents having knowledge of the other means of document acquisition, as shown in Table 5. This was followed by applications filed with BREQS partners like the LGU/LCRO with 6.6%.

Utilizing more than one alternative approach is at 10.4%. These include using internet, as well as filling personally at the LGU/LCRO or at the SM Business Center.

Table 5. Knowledge on other Methods of Document Acquisition, CAR:

Ways	Percentage
Internet	56.6
Telephone	0.9
LGU/LCRO	6.6
SM Business Center	2.8
Internet and Telephone	0.0
Internet and LGU/LCRO	3.8
Internet and SM Business Center	3.8
Telephone and LGU/LCRO	0
Telephone and SM Business Center	0
LGU/LCRO and SM Business Center	0
Internet, Telephone and LGU/LCRO	0
Internet, LGU/LCRO and SM Business Center	0

Table 6. Detailed Responses, CAR: March 2023

Category	Level of Satisfaction				
	Strong-	Agree	Neutral	Disagree	Strongly
	ly				
	Agree				Disagree
Service	56.15	28.3	14.15	1.4	0.0
Prompt Service	49.1	31.1	17.9	1.9	0.0
Understanding	63.2	25.5	10.4	0.9	0.0
Client's Needs					
Employee	74.5	20.4	4.7	0.3	0.0
Groomed/Neat	72.6	23.6	3.8	0.0	0.0
Courteous	74.5	19.8	4.7	0.9	0.0
Knowledgeable	76.4	17.9	5.7	0.0	0.0
Procedures/	72.6	20.8	6.6	0.0	0.0
Posters					
Clear. Simple and	72.6	20.8	6.6	0.0	0.0
easy to follow					
Area/Facilities	71.14	24.34	4.16	0.38	0.0
Clean Environ-	74.5	23.6	1.9	0.0	0.0
ment					
Clean Comfort	61.3	33.0	5.7	0.0	0.0
Room					
Safe	71.7	23.6	4.7	0.0	0.0
Comfortable/	70.8	23.6	5.7	0.0	0.0
Ventilated					
With Enough	77.4	17.9	2.8	1.9	0.0
Chairs					

The clients' ratings for the four categories namely, Service, Employee, Procedures/Posters, and Area/ Facilities are shown in Table 6.

The area/facilities category has the highest score with 95.48%, which encompasses the cleanliness of the sorrounding area, including the comfort rooms, safety, ventilation, and area comfort, as well as the amenities such as the availability of chairs for clients. The service category, which is measured by the quick response and the understanding of the clients, had the lowest rating at 84.45%.

The employee came next at 94.9%, employees are evaluated for their courteousness and knowledge on their job. This is followed by the Procedures/Posters at 93.4%. This is assessed based on the clarity of information and easy to follow instructions presented thru posters displayed at the outlet area.

#### **Civil Registry System (CRS) Courtesy Lane Facility**

The Civil Registry System (CRS) Outlet—Baguio City caters to clients who come to request copies of birth, death and marriage, and other similar documents. The outlet provided a courtesy lane facility for seniors, persons with disability, or pregnant women. They can use the courtesy lane without setting up an online appointment as long as they are applying for their own documents, those of their legal spouse, children, or parents, they are eligible to utilize the courtesy lane without making an online appointment. Otherwise, they will have to book their appointment online. Philippine Identification (PhilID) card holders are also included in the special lane as per Memorandum Circular 2022-71. This is to raise awareness on the importance of the PhilID and to further encourage registration.

The total priority clients by category totaled to 4,961 for the 1st quarter of 2023. Figure 9 below shows that the seniors had the biggest percentage of clients requesting for their documents with 53.9%. Those with National ID came in second with 36.82%, followed by those pregnant with 5.3%. Persons with disability are the least clients with 4.%. As to the number of clients served each month, March has the highest clients with 2,285, followed by February and January with 1,711 and 965, respectively.

Figure 10 revealed that 3,415 female clients requested for their civil registry documents, accounting for 68.87% of all the priority clients being served at the outlet, while, 1,546 were male clients. This data resulted to a sex ratio of 220 female for every 100 males.

### Figure 9. Total Priority Clients by Category, CAR: 1st Quarter 2023

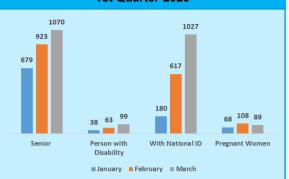


Figure 10. Total Priority Clients by Sex and by Category, CAR:



#### **QUALITY POLICY**

We, the Philippine Statistics Authority, commit to deliver relevant and reliable statistics, efficient civil registration services and inclusive identification system to our clients and stakeholders.

We adhere to the United Nations Fundamental Principles of Official Statistics in the production of quality general-purpose statistics.

We commit to deliver efficient civil registration services and inclusive identification system in accordance with the laws, rules and regulations, and other statutory requirements.

#### **VISION**

Solid, responsive, and world-class authority on quality statistics, efficient civil registration, and inclusive identification system.

#### **MISSION**

Deliver relevant and reliable statistics, efficient civil registration services and inclusive identification system for equitable development towards improved quality of life for all.

The CRVS Register is prepared by the PSA-RSSO CAR Civil Registration and Administrative Support Division (CRASD)

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